

BLOOM TOWNSHIP BOARD OF TRUSTEES MEETING 02-25-26

CALL TO ORDER: The meeting was called to order by Jason Smith, Chair. Members present were Trustees Carol Moore, Brian Randles, and Jason Smith. Also present were FO Nicole Jurgensmier, Administrator Anne Cyphert, Fire Chief Thomas Williams, and Road Department Supervisor Kyle Uhl. An interested citizen also attended the meeting. The pledge of allegiance was recited followed by a moment of silence in honor of our military serving around the world.

FISCAL OFFICE REPORT: Nicole Jurgensmier

- Motion by Randles, second by Moore to receive and file the minutes of the 2/11/26 meeting. Motion carried 3-0.
- Motion by Moore, second by Randles to approve payments in the amount of \$36,410.01 and electronic payments in the amount of \$485,656.29. Motion carried 3-0.

TRUSTEE REPORTS:

- Carol: Asked for discussion about the ODOT Salt Contract. Nicole and Kyle will make sure they receive the email from ODOT and send the order back to them by the deadline.
- Brian: Report on outstanding Bane Welker invoice that we were originally informed would be covered by the company who now denies the statement. The company denied the statement made by a previous employee regarding the payment of the bill. Randles said we will have to pay the invoice due to an error in communication. The Fiscal Officer will have a motion on the next agenda to approve the payment.
- Due to scheduling conflict, Motion by Randles, second by Moore to reschedule the 3/11/26 Trustee Meeting to 3/9/26 at 5:30pm starting at the Road Department Storage Building, then commencing at the Admin Office, 8490 Lithopolis Road NW. Motion carried 3-0.

ADMINISTRATION REPORT: Anne Cyphert

- Update on Land Use Plan: April 6th will be the open house at Fire Station 552.
- Stakeholder Interviews are being conducted by Planning Next.
- Motion by Moore, second by Randles to approve the quote of \$1,725 to Planning Next for the distribution of Land Use Open House postcards to Township residents. Motion carried 3-0.
- Inquiries about Jackson Lake: She has received a resident inquiry regarding work being done in the area.
- Heidelberg Court parking in Right Of Way Update: If we desire to add no parking signs to all cul-de-sacs in Collegeview, then we will need the Prosecutor's Office to draft a resolution under 505.17 B-1 before signs can be erected.
- Delays in Drug Screening Results: Chief is addressing this issue with Fairfield Medical Center. FMC is losing drug test results and needs to have better organization. Our new department supervisor had to be under "Light Duty" his first week because the results from last month still had not been delivered to the Chief. She clarified with the trustees, when we are awaiting results for a new employee, they cannot drive any of our trucks, operate equipment, etc. They also cannot drive their own vehicle to the sites while on Township business. Please check with her or Chief Williams before communicating with personnel with advice that may be contradictory to our policy.

FIRE DEPT REPORT: Thomas Williams

- Motion by Randles, second by Smith to pay Midwest Industrial Supply in the amount of \$7,200 for firefighting foam. We discussed this at the end of 2025. Motion carried 3-0.
- Motion by Moore, second by Randles to pay Target Solutions in the amount of \$4,642.76 for Target Solutions Annual Training Membership. Motion carried 3-0.
- Discussion on Septic Issue: He needs to have repairs done ASAP.
- Motion by Randles, second by Moore to pay DNR Septic and Service in the amount of \$1,300 for design cost for septic. Motion carried 3-0.
- Motion by Moore, second by Randles to accept the estimate of \$67,529.32 on septic work with DNR Septic and Service. Motion carried 3-0.
- Discussion on M551 Repairs: Medic unit needs a major repair involving coolant and oil leak. The only way to repair it is to replace the motor at \$8,000. The new medic is expected to be there in June. The broken medic will be a reserve medic once the new one arrives. Trustees favor repairing it for \$8,000.
- Motion by Randles, second by Moore to accept the estimate of \$8,000 from Midwest for repairs to M551. Motion carried 3-0.

ROAD DEPARTMENT REPORT: Kyle Uhl

- Berm: He would like to order 200 tons delivered to Greencastle.
Motion by Moore, second by Randles to approve the purchase of 200 tons of berm gravel from Shelley Company not to exceed \$6,000. Motion carried 3-0.
He reported a berming machine owned by Liberty Township can be viewed there with the department personnel to see if it would benefit Bloom Township.
- Discussion regarding changing Road Department work hours to 6:30am to 3:00pm: He will change the hours effective within the next two weeks.
- Driveway Issue at 1037 Chester Way (have pictures and contractor bill from 9-10-25):
The resident is complaining his driveway is damaged due to paving done in the Crist Estates Subdivision. He and Cyphert will meet soon regarding this matter.

The Chair adjourned the meeting.