

BLOOM TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING 01/12/06

Brian Randles, Vice President, called the meeting to order. Members present were Trustees Randles, Joseph Smith, and Fiscal Officer Carol Moore. David Petty was absent due to a family obligation. Others present were Terry Gill, Fire Chief; Anne Darling Cyphert, Administrator of Building/Zoning/Board Office; Randy Solt, Acting Department Road Supervisor; and several interested citizens. Randles led in reciting the Pledge of Allegiance.

PUBLIC COMMENT:

- Donna Abrams called the trustees' attention to a memo she brought to the township the day before, expressing her interest in either being township volunteer representative to Regional Planning or the subcommittees. She said it seemed the voters had said they would like some new representation and she wanted the trustees to know she is available and very interested.

FISCAL OFFICER REPORT:

- **Motion** by Smith, second by Randles to approve minutes of regular meeting held 12-28-05 and special meeting held 12-28-05. Motion carried 2-0.
- Moore announced that the township FY05 books are closed and final balances are available for public inspection. A notice was forwarded to the Eagle-Gazette for publication.

Moore presented the 2006 permanent appropriations with the following discussion:

- General Fund appropriations include:
 - Two trustee salaries and benefits for 2006.
 - Cyphert salary for one month due to her general twp. office administrative duties.
 - Moore stated she had talked with Dave Petty prior to this meeting since he would not be present and he was in agreement with the budget as presented.
 - Repairs and Maintenance is \$5,000 (1000-120-323); allows for roofing repair for township offices that was projected by M-E Builders to be \$2,000 and any other repairs that may be needed such as the toilets. Discussion of newly discovered problem of two toilets not draining when flushed.
 - Improvement of Sites is \$20,000 to allow for lighting improvements to the meeting room and possible window replacement, and any other improvements needed.
 - Machinery, Equip, & Furn. is \$5,000 to allow for water softener, trustee filing cabinets.
- Road & Bridge Fund appropriations include:
 - One trustee salary and benefits for 2006.
 - Contracted Services is \$100,000 for previous project for Alspach Road that is coming to county commissioners for approval 1-17-06 as well as other needs.
 - Road salt could cost approx. \$21,000 out of Operating Supplies line.
 - Motor Vehicles is \$50,000 due to discussions of new Road Dept truck. Solt is working with the State Purchasing personnel on specs for the truck and will bring his proposal to a trustee meeting for approval prior to ordering a truck.
- Cemetery Fund
 - Machinery, Equip, Furniture is \$3,000. Smith asked if this includes the amount approved in December for the new computer. Moore said it does include the \$1,500 for the computer. She said Dan Starkey is studying computer options.
- Fire Fund
 - Salary line includes adequate amount for 15th full time firefighter. Moore praised Chief Gill for his careful attention to his budget. Moore said they discussed the fire budget and she made some changes that Gill suggested. Moore said they both feel comfortable with this budget.
 - Transfers Out is \$160,000. Includes \$150,000 for transfer during 2006 to the Reserve Fire Building Fund. \$10,000 can be transferred to the Reserve Retirement Fund, however, the trustees might choose not to do that as we have an adequate amount in that fund at this time. Moore said she did not want to make a change at this point because the \$10,000 move to the Ret. Res. Fund was in the budget presented to the County Budget Commission last summer and Ed Laramée has not provided the Amended Certificate of Resources and has said he does not know when he will be able to provide that. Moore does not want to complicate things at this point due to the uncertainty of receiving the Amended Certificate.
 - Trustee Randles asked if the Fire Department budget could support paying off the medic loan early in order to save on the interest. Gill said he would get pay-off information and look at possible pre-payment penalties. All agreed to visit this issue later in 2006.
- Road Improvement Fund
 - Plenty of funds available for gravel.
 - Contracted Services is \$500,000 for the summer maintenance project and other road projects if the trustees so choose.

Moore asked for any more questions and then requested the trustees pass the resolution approving the permanent appropriations for 2006.

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RESOLUTION #02-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES that permanent appropriations for the year 2006 are approved as presented by the Fiscal Officer. Motion by Smith, second by Randles.

ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.

- **Motion** by Smith, second by Randles to approve payment of bills in the amount of \$13,880.31 and Payroll/charges in the amount of \$35,049.44 having been certified by the FO that funds are available. Motion carried 2-0.
- **RESOLUTION # 03-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to authorize the Zoning Administrator, the Board of Trustees, and the Fiscal Officer to utilize the legal services when necessary of Jerrold Schwarz and of Paul-Michael La Fayette of Reminger and Reminger as needed at an hourly rate not to exceed \$130.00. Motion by Smith, second by Randles. ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **RESOLUTION # 04-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to permit the Trustees, Fiscal Officer, and Department heads to attend local, state, and national conferences in 2006. Motion by Smith, second by Randles. ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **RESOLUTION #05-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that Bloom Township renew the DOT Drug and Alcohol contract with Fairfield Medical Center to run through December 31, 2006, at the current pricing and terms. Motion by Smith, second by Randles. ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **Motion** by Smith, second by Randles to approve inventory lists for forwarding to the Fairfield County Engineer's Office. Motion carried 2-0.

It was discussed that Randy Solt has a list of disposal items that he will present at a future meeting. Smith suggested that the township might want to have a sale like has been done in the past to sell things that we no longer use but are not items we would take to the Commissioners Fall Auction.

- **RESOLUTION #06-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that the trustees' salaries and major benefits during FY06 will be paid from the following funds: Randles and Smith from the General Fund; Petty from the Road & Bridge Fund. Motion by Smith, second by Randles.

ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.

OLD BUSINESS:

Three quotes for water softener presented to the trustees. After discussion, Smith suggested selecting the rental option from Hague so we can see if it removes the odor as promised by the sales representative. Moore said the Hague unit regenerates every two days in order to eliminate the odor. Randles asked if there is an option to buy the unit if we decide we like the rental. Moore said there was no "rent to own" type option offered.

Motion by Smith, second by Randles to approve renting the water softener from Hague, Model #62APQ for Greencastle Office Bldg. at \$53 per month with \$79 installation fee. Motion carried 2-0.

NEW BUSINESS:

- **RESOLUTION #07-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** that the meeting room of the Township owned building located at 36 E. South Street, Lithopolis, be made available to the general public's non-profit organizations subject to the following conditions:
 - A) A signed contract must be pre-approved by the Board of Trustees or their designee, Designated Key Holder, and the Road Department Supervisor which states the specific date, times, and number of those expected to be in attendance as well as a description of the meeting event. A Certificate of Insurance from the organization must also be presented at the time the rental request is made.
 - B) The Board of Trustees will determine the appropriate fee for use of the meeting room. Meeting space is limited to front room only and restroom. **NO ONE IS PERMITTED BEYOND THESE POINTS. Use of Township supplies and equipment is prohibited.**
 - C) **A township official, employee, or Board of Trustees approved designated person agrees to be the designated key holder and be present during the entire meeting.** If township official, employee, or designee is not available, the meeting space will not be leased and the event must be cancelled.

Motion by Smith, second by Randles. ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.

BLDG/ZONING & BOARD OFFICE REPORT:

Cyphert reported there is an opening on the Bloom Township Zoning Commission due to the expired term of Jerry Canini. She said two applicants have expressed their interest for the 5 year term retroactive to 1-1-2006. Smith moved to table this appointment. Discussion. Smith withdrew his motion to table. He said Coyle has been on the RPC committee for four years. He would like Coyle to continue with RPC. Cyphert said the representative to RPC should be on the township's zoning appeals board or zoning commission or be a trustee.

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- **RESOLUTION #08-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to appoint Larry Coyle to the Bloom Township Zoning Commission for a five year term retroactive to January 1, 2006. Motion by Smith, second by Randles.
ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **RESOLUTION #09-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to appoint Larry Coyle as Bloom Township's representative to Fairfield County Regional Planning Commission and to appoint Anne Darling Cyphert as the alternate. Motion by Smith, second by Randles.
ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **RESOLUTION #10-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to authorize Bloom Township's Representative to Fairfield County Regional Planning Commission to be paid a round trip mileage rate the same as what is set by the Internal Revenue Service from point of residence to point of RPC meeting once per month. Motion by Smith, second by Randles.
ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **Motion** by Smith, second by Randles to accept the resignation of Brian Randles from the Bloom Township Board of Zoning Appeals retroactive to December 31, 2005. Motion carried 2-0.
- **RESOLUTION #11-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to appoint Jerry Canini to fill the unexpired term of Brian Randles to the Bloom Township Board of Zoning Appeals. Motion by Smith, second by Randles.
ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.
- **RESOLUTION #12-06: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES** to re-appoint Richard Pieplow to the Bloom Township Board of Zoning Appeals for a five year term retroactive to January 1, 2006. Motion by Smith, second by Randles.
ROLL CALL: Smith-yes; Randles-yes. Resolution carried 2-0.

FIRE DEPARTMENT REPORT: Chief Gill reported:

- When medic was purchased, it was an annual payment in October. He suggested investigating whether we should pay medic off in 06 before the October payment is due.
- January 19, 12:30 p.m. there will be a hearing before the State of Ohio Board of Building Appeals regarding Eagles Nest.
- Fire at 955 Rockmill Road Sunday morning. State Fire Marshalls and Sheriff's Offices are investigating the cause and arson has not been ruled out. Mini-hoe was useful for firefighters at the scene. Gill said the fire department was dispatched to the wrong address but that did not affect the outcome.

ROAD DEPARTMENT REPORT: Randy Solt reported:

- The township should start advertising for tree bids for possible FEMA work. Discussion regarding details of a contract for possible storm clean up. FO Moore said bid notices will be sent to previous bidders and will also be advertised in the newspaper. Moore asked Solt to review the previous bid notice to see if it suited the needs of the Road Dept. **Motion** by Smith, second by Randles to authorize advertising for bids for tree work for for FEMA and other tree needs for FY06. Motion carried 2-0.
- Solt talked to the State Purchasing representative about the new truck the department plans to buy. He requested a change to 4-wheel drive. He said the new price is \$1000 less than planned. Delivery would be 6 months. Ford has guaranteed the price for the 2007. Trustees will discuss the issue with Trustee Petty at the next meeting.
- Smith asked Solt if he considered using liquid salt. Solt said much equipment for storage is needed for brine that is very expensive. Trustees discussed possibly sharing the supplies with Madison Township in Franklin County. Solt said he will pursue pricing information for the brine project.

OTHER:

Smith attending board of health advisory meeting this week. Collegeview aeration systems had a 75% failure rate last year but it has now improved to only one failed system. Health department advises residents to have their systems in working order. No discharge is allowed to an open ditch.

- **Motion** by Smith, second by Randles to go into executive session for road department personnel issues. Motion carried 2-0.
- **Motion** by Smith, second by Randles to come out of executive session for road department personnel issues. Motion carried 2-0.

Randles adjourned the meeting.