

>>>**BLOOM TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING 03/23/05**<<<

Joseph Smith, Chairperson, called the meeting to order. Members present were Trustees Smith, Larry Coyle, David Petty and Carol Moore, Clerk. Also present were Anne Darling Cyphert, Board Office Admin. & Bldg/Zoning Admin; Tom Scholl, Road Department Superintendent; Terry Gill, Fire Chief; and several interested citizens. Smith led in reciting the Pledge of Allegiance.

PUBLIC COMMENT:

- Barry Holmes, M-E Engineering: Presented a budget sheet for the proposed Greencastle Office Project. He reported on the interior improvements that must be made as well as parking lot and handicapped ramp needs. Holmes reported the costs are estimated to be approximately \$117,000. This excludes the main meeting room and a new well. The trustees agreed we do need a new well. Holmes said there is \$7,696.00 for contingency items and that could go towards the new well and the "Great Room" (meeting room).

The state architect's office maintains that two ADA restrooms must be installed. Bids must still be sought for a new well. There will be electrical upgrades to the main meeting room. Holmes said M-E's fee will be about 12 or 12.5% and \$75 per hour for travel costs. Holmes will meet with Brooks Davis of Community Development Block Grant Program to see about ADA grant availabilities. Kokosing had earlier expressed interest in using the Greencastle facility but Coyle stated that after his discussions with them, they are no longer interested. Coyle said whomever we award the summer road contract to could perhaps do our parking lot repairs at Greencastle. Discussion regarding computer needs and phone lines. Coyle said a wireless network should be installed. Cyphert said she and Aimee are evaluating their needs and Cyphert said a wireless network would not benefit them at this time. The clerk stated she also has no need for a wireless network.

Barry said the work has already been bid out and that work has to begin by the April 14th or the permit will expire. Barry will provide a contract for his services.

Larry said we have a local resident will to give us the use of a dumpster during the project.

RESOLUTION #22-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to proceed with the Greencastle Office project at the estimated costs of \$117,646.50, \$6000 for a new well, and 12% for Holmes' fees (M-E Engineering) as presented by Holmes and to authorize Joseph Smith as signatory agent for the township.

Motion by Petty, second by Coyle

ROLL CALL:

Coyle: Yes

Petty: Yes

Smith: Yes

Resolution carried, 3-0.

CLERK REPORT:

Motion by Coyle, second by Petty, to approve the minutes of the 03/09/05 regular meeting. Motion carried 3-0.

- **Motion** by Petty, second by Coyle to approve payment of bills in the amount of \$55,113.16 and Payroll/charges in the amount of \$44,681.81 after being certified by the clerk that funds are available. Motion carried 3-0,
- Reminder: Summer Road Project bids will be opened at the next meeting.
- Opening of sealed bids for Tree Debris/removal: Three bids were received and read out loud by Smith. The bids are on file in the clerk's office. Moore stated she had received a request for clarification from a bidder yesterday and that she had faxed her response to all bidders. The bids received were from Arbaugh Tree Service, Arborturf, and Mid-Ohio Tree Service. The trustees will evaluate the bids and discuss them at the next meeting.

OLD BUSINESS:

Access Management Position: Coyle asked Scholl how many people it would take from Bloom Township to perform this job. Scholl said two employees would be required. The county charges \$50 for this service. Coyle said he thinks the majority of townships are going to do their own access management. He said if it is going to take two of our employees then we don't want to do it. Petty said there is also the cost of the vehicle and the actual cost for the Twp to do it would be \$100/hr. Scholl said it takes two hours to do each one. The trustees agreed they want the county to keep doing it. Coyle serves on the county committee for this and will express to the other committee members concerns over costs if Bloom Township performs this service. Coyle will attend Access Committee meeting April 7th.

BLDG/ZONING & BOARD OFFICE REPORT:

- Anne Cyphert reported that she and Moore have been attending a seminar on a local government issues. She said they have been updated on the requirements for open records.

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- Cyphert reported she recently received a complaint from a resident who thinks it is unfair that in-ground swimming pool permits cost less than accessory buildings and asked the trustees to consider making the fees the same.

RESOLUTION #23-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF TRUSTEES to set fees for in-ground pools to run the same as accessory uses.

Motion by Petty, second by Coyle.

ROLL CALL:

Coyle: Yes

Petty: Yes

Smith: Yes

Resolution carried 3-0.

FIRE DEPARTMENT REPORT:

- Terry Gill presented documentation and invoice on the DrugFree Workplace Program to Clerk Moore. A signature is required by the Board chair. Clerk Moore will investigate the proposal with Frank Gates Company.

RESOLUTION #24-05: BE IT RESOLVED BY THE BLOOM TOWNSHIP BOARD OF

TRUSTEES to approve the Working Partner's proposal for drug-free workplace training, subject to the Clerk verifying the Workers' Comp approval of this program; and further to authorize Joseph Smith as signatory agent for the proposal and to authorize the fire chief, road superintendent, and a trustee to attend a training session on one of the following dates: April 5, 19, 26, 2005.

Motion by Petty, second by Coyle.

ROLL CALL:

Coyle: Yes

Petty: Yes

Smith: Yes

Resolution carried 3-0.

- Gill reported that turn-out gear needs to be purchased. It takes 45 to 60 days to get them. Cost is \$750/set. Need to purchase 8 sets. **Motion** by Coyle, second by Petty to approve the purchase of 8 sets of turnout gear.
- Gill reported a second meeting was held with state officials regarding Eagles Nest compliance with occupancy issues. He reported that Scott Weyland of Eagles Nest was in attendance. Mark Mitchell, of Lora Lane, stated he spoke with the State Fire Marshalls Office who told him that when the facility reaches a certain level, it loses its occupancy as agriculture and becomes a facility of public assembly.
- Gill told the trustees that a fire official such as one from the state fire marshal's office must perform a walk-through before occupancy is taken at the Greencastle Office building. The trustees stated they were already aware of this.

ROAD DEPARTMENT REPORT

- Tom Scholl reported that Kauffman Road needs to be widened and resurfaced. ISSUE 2 funding discussed. To qualify for a state grant, M-E Engineering would do the application for us. Scholl was advised to contact M-E Engineering for state grant advice.
- Discussion of Brandt Road. Petty said lack of a dozier keeps us from doing work on Brandt Road. Scholl agreed. Petty suggested we rent a dozier and have Mike Kouns run it for a week. Kouns said 3 guys cannot handle it because they need flaggers.
- Petty suggested hiring part time summer labor to assist in the maintenance and repair projects. Moore stated any summer help should be at least 18 years old. Mike Kouns, Road Department employee, stated it would help to have part-time help for cemetery mowing. Smith suggested advertising for two part-time summer workers for \$8.00/hr.
- Scholl said nine culverts are needed at the cost of \$4296.28 from Advance Drainage Systems and he needs them before the middle of next month.

Motion by Coyle, second by Petty: to allow the expenditure of \$4296.28 from Advance Drainage Systems for nine culverts. Motion carried 3-0.

- Scholl reported the new chipper works well.

UNFINISHED BUSINESS:

Coyle noted he will be going with Scholl to examine a road tomorrow.

Smith adjourned the meeting.

Joseph Smith
Chairperson

Carol J. Moore
Clerk